



PERTH CITY SWIM CLUB

The Role of Perth City Swim Club Child Protection Officers

Characteristics of a Club Child Protection Officer within a swimming context include:

- An understanding of, and support for, the introduction/maintenance of Child Protection Policy,
- An understanding and appreciation of the need for confidentiality,
- The ability to follow procedures and to know when to seek advice and not rely solely on own judgement,
- May currently be working in a similar environment with training

The CPO is expected to fulfil the following tasks:

- Ensure all persons working with children and young people at the Club are fully aware of what is required of them within the protocols of the Policy/Code of Good Practice,
- Conduct the administrative work associated with processing information on new coaches/organisers/helpers
- Liaise closely with Club coaches, ensuring that agreed procedures for the prevention of risk are followed,
- Counsel/advise the Club on matters of policy relating to Child Protection,
- Advise/circulate details of opportunities for coaches and helpers to undertake child protection training
- Act as the contact person on matters relating to child protection at the club

Club Child Protection Officers Action Process where abuse is alleged or disclosed. The CPO will take details of the allegation/suspicion/concern by completing and Incident Record Form.

The CPO may consult with the appropriate Child Protection professional i.e.

- a. local social work department, telephone number 01250 872255 or
- b. local police telephone number, 01738 621141

Note: To avoid any doubt or uncertainty, it is strongly recommended that the CPO contacts the local Social work department to confirm procedures and allay fears.

Remember: The task of deciding whether or not abuse has occurred rests with professional agencies.

The CPO will inform Scottish Swimming of any Disclosure(s) within 48 hours. The Scottish Swimming contact for Child Protection advice and support is Ashley Howard, Chief Executive. Tel: **01786 466520 (office)**.